



Co-operative Nursery School of Almonte, Inc.

106 Elgin Street, Box 1325, Almonte, ON, K0A 1A0
www.almontenurseryschool.ca
613-256-0286

Waitlist for 2025/2026

Filling this form will place your child on the waitlist for the 2025/2026 school year only. Please send this form to the registrar at acnsregistrar@gmail.com. If you have any questions, please contact the registrar. Please review the attached waitlist policy

Child's Information

Last Name	First Name	Birth Date (MM/DD/YY)

Parent/Guardian's Contact Information

Name	Phone Number
Email	Relationship to child

Would you be interested in enrolling your child next school year (2026/2027)? If so, the registration forms and important dates would be forwarded to you before we are accepting applications.

YES

NO

How did you find out about the Nursery School?

I acknowledge that this is a **Co-operative** program which requires families to be involved with the school. This includes family and fundraising responsibilities and any other initiatives, opportunities or programs that may arise. Once enrolled in the program, my family and I will assist the school and the program in any way possible.

Signature

The program is not a full-time program and runs from 9am to 11:30am or 12:30pm to 3pm Monday to Thursday and 9am to 1pm on Friday, depending on the child's age. The program follows the school board's calendar from September to June, except for PD Days (nursery school is still in session). Children must be toilet trained and turn 3 by December 31st, 2025, to be eligible for the Friday program. If a spot opens, we may only be able to guarantee and offer certain days.

****We are currently enrolled in the \$10 per day childcare program.****

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Waitlist Policy for the 2025/2026 School Year

Both Toddler and Preschool Waitlists are only for the dated school year and will not be carried over to the next year. A new waitlist will be started for the next school year when registration opens, and a new form will be required to be added to the next waitlist.

To be placed on either Waitlist, the waitlist form (or registration package) must be filled out and sent to the registrar acnsregistrar@gmail.com. Once the child is in spot 3 or higher, the registrar may be in contact with the family to get the proper paperwork for when and if a spot becomes available. This would include the registration forms, immunization records, etc.

At any time, a family may contact our registrar for an update on where their child is on the waitlist. The registrar will only provide the spot number. The registrar will not disclose personal information such as the names or birthdates of others on the list.

Toddler Registration:

Children must be between the ages of 18 and 30 months as of September 1st (or when enrolling in the program if later in the year) to be enrolled in the toddler program. Children younger than 18 months will be added to the Toddler Waitlist, and children older than 30 months will be added to the Preschool program/waitlist.

Toddler Waitlist:

Any child who are under the age of 18 months as of September 1st will be added to the Toddler Waitlist. This list will be organized by the date waitlist form or registration package was received by the registrar. Once registration is full for the Toddler Program, all children younger than 30 months will be added to this waitlist. If a child turns 30 months while on this waitlist, they will move to the Preschool Waitlist or may be eligible to be enrolled in the preschool program.

Preschool Registration:

Children must be 30 months as of September 1st (or when enrolling in the program if later in the year) to be enrolled in the preschool program. Children younger than 30 months will be added to the Toddler program/waitlist.

Preschool Waitlist:

Once the registration is full, the Preschool Waitlist will be started. Children on this list must be 30 months old when they are placed on the list (or by September 1st). They will be placed on the list in order of date that the waitlist application or registration form is received by the registrar.

A spot opens:

For children on any waitlist, the Nursery School will try give families 1 to 2 weeks notice that a spot is opening. Families will have 3 business days to confirm they still would like the spot. The registrar will attempt to contact the family once by email and once by phone. If there is no response within the 3-day period, the registrar will move on to the next family on the list and their spot will remain on the waitlist.

If a student does not accept a spot offered, the student may choose to remain on the waitlist or be removed and the next student would be contacted. All required paperwork and fees must be received by (or organized with) the registrar within one week of confirming the spot and BEFORE the student is allowed to start.