



The Co-operative Nursery School of Almonte

Anaphylaxis Policy

At times we have children who are at risk for potentially life threatening allergies. Anaphylaxis is a severe allergic reaction caused by foods, insect bites, latex or other substances. Our Anaphylaxis policy is designed to ensure that children at risk are identified, strategies are in place to minimize the potential for accidental exposure and staff is trained in emergency situations.

Identification of children at risk

It is the parent's responsibility to:

1. Inform the Director and Staff of their child's allergy/allergies.
2. Consent to inform others involved with the child at the school (staff and volunteers) of the allergy/allergies; for staff and volunteers who have signed off on child specific training to administer medications; to post information regarding the child's medical condition within the school.
3. Provide a completed Anaphylaxis Emergency Plan to the Director and Staff before the child attends the school. This plan will include a photograph, descriptions of the child's allergy/allergies, emergency procedure, contact information and consent to administer medication. This plan will be posted in all 3 rooms of the Nursery School.
4. Ensure that an Epi-Pen is provided to the school and is replaced prior to an expiration date. If a parent does not provide an Epi-Pen, or fails to replace an expired Epi-Pen, admission in the program will be suspended until an Epi-Pen has been provided or replaced.
5. Advise the school in writing if their child has out grown any allergy/allergies or no longer required an epinephrine auto-injector. A note from the child's allergist or physician will also be required.

Emergency Protocol- Anaphylaxis

During an Emergency where a severe allergic reaction has been identified a trained staff will remain with the child to:

1. Check the scene for any hazards
2. Send another adult to CALL 911
3. Administer child's Epi-Pen and take note of time medication was given
4. Keep the child comfortable until medical help arrives, monitor ABC's and be prepared to administer a second Epi-Pen if the reaction worsens again before medical help arrives.

Note: A child's parent or guardian will be contacted in the instance of a severe allergic reaction immediately after 911 has been called.

Anaphylactic Training

1. When a child with an anaphylactic allergy is enrolled in the school there will be training provided at our Fall Open House for all staff and parent volunteers of children registered for the current year by the parent/guardian of the child. If for some reason parent volunteers are unable to make the Fall Open House, the parent/guardian of the child with the anaphylactic allergy at the Nursery School will set another date/time go through procedures with parent volunteers or any new parents/volunteers/staff that come into the program throughout the school year to complete the training.
2. Training will be a review of the child's individual plan, which will include signs and symptoms.
3. Staff and parent volunteers will receive a demonstration on how the Epi-pen is administered. Upon completion of training all staff and parent volunteers must sign and date the anaphylactic policy and procedures individualized plan before commencing in the program.
4. Training will occur at least annually and at any time a change has been made in the individual plan, policies or procedures. All training and reviews will be document with a signature and dated.

Creating an Allergen Safe Environment

It will be the goal of the school to create a safe and healthy environment for all children enrolled in the program. Every effort will be made to minimize the allergens that could potentially cause a fatal reaction, but recognizes that complete elimination of allergens is not a guarantee.

1. Parents will be informed of all food allergies in the school.

2. Ways to reduce exposure:
 - a. Washing hands and mouth before entering program.
 - b. Do not share food, utensils or containers.
 - c. Place food on a plate rather than direct contact with surface.
 - d. Properly clean surfaces and dispose of food items after snack.
 - e. Adult supervision while eating.
 - f. Read food labels- Our School is a **“NUT FREE SCHOOL” (we will not serve “may contain”)**
 - g. Parents/Guardians who have a child with the allergen may be asked to bring in a suitable snack for their child
 - h. All participants in the Nursery School will be advised of life threatening allergies.

Epinephrine Auto-Injectors

Auto injectors will be stored at the Nursery School out of reach of children inside the filing cabinet, in top left hand corner. The Auto-Injector will be labeled with child’s name. For fieldtrips the auto-injector will be brought along, unless parent advises not to because they are accompanying the child and carrying one with them.