



Co-operative Nursery School of Almonte Inc.

www.almontenurseryschool.ca

EXECUTIVE MEETING MINUTES September 9, 2015

Present:

Mary Giles, Janet Mavis, Tara Miller, Emily Fitzsimon, Angela Creamer, Holly Agnew, Courtney Freeman, Nicole Dunn, Adriana White, Tamara Geddes, Christine LeClaire, Mike Apostoliuk

Regrets:

Margaret Vivian

Business Arising:

1. Approval of August meeting minutes.

2. Orientation Night Recap

- a) All presentations went very well.
- b) Several returning parents did not attend.

3. Current registration

M/W 14 students (underage students at full capacity)

T/Th 17 students (underage students at full capacity)

Friday program 18 students

4. Website Update

Angela has updated the following:

- Homepage
- 2015/2016 Handbook
- School policies
- M2M registration
- Parent info
- Executive info

Katie Marks has volunteered to be the website coordinator.

5. Mom 2 Mom Sale

- Currently 27 tables sold.
- No presale jobs. All parent volunteers are expected to attend the sale from 7am-12pm. Mike will contact remaining parents to fill sale duties.



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- Parents are expected to advertise for the sale via facebook and other social media sites.
- Flyers will be given to elementary schools. Principals will decide whether they are distributed to students and sent home.
- Breakfast will be offered in place of BBQ. Brainstorm ideas!

6. Budget

The current budget is based on the following estimate:

M/W 18 students

T/Th 20 students

F 18 students

- There are currently no requests for subsidies.
- Two second child discounts are in place.
- The \$1/hr government wage enhancement has been paid to Mary and Nicole. Christine will be eligible to receive this enhancement beginning in January.

7. Treasurer Update

- All bills have been paid.
- The rental agreement will be completed at the end of September. Adriana will submit September rent based on the 2014/2015 amount.
- Adriana will look into applying for another computer grant for 2 new computers.

8. Fundraising

- Angela is in the process of organizing a federally and WSIB approved CPR training course. The cost is \$75 with \$25 returning to the school. The course will be offered Nov. 7, 2015.
- Tamara will place a nursery school sign at the roundabout.
- Tamara will do the Hub window display next week.

9. Newsletter

Margaret and Angela will work on the fall newsletter.

Next meeting: Tuesday, October 6th at 7pm.