



Co-operative Nursery School of Almonte Inc.

www.almontenurseryschool.ca

EXECUTIVE MEETING MINUTES November 3, 2015

Present:

Tara Miller, Emily Fitzsimon, Angela Creamer, Holly Agnew, Courtney Freeman, Adriana White, Tamara Geddes, Christine Johnston, Katie Mark, Janet Mavis, Nicole Dunn

Regrets:

Mary Giles, Mike Apostoliuk, Margaret Vivian

Business Arising:

1. Approval of October meeting minutes.

2. Budget Review

Janet presented the financial statement as of 31/10/2015. The school has a comfortable fund in the operating account with \$3500. The current amount has been influenced by:

- a) Full September payment by students.
- b) General operating grant of \$1793.00.

3. Treasurer Review

- a) Adriana will pick up the new computers Thursday Nov. 5, 2015.
- b) There has been no contract for the rental agreement to date.

4. Current registration

M/W 19 students
T/Th 20 students
Friday program 20 students

The registration form will be adjusted in the spring. One registration form will be used for all students (new/returning).

There has been difficulty with delayed parent police checks. As long as a parent has submitted a police check he/she may volunteer in the classroom at the discretion of the school.

5. Fundraising

School Photos – two parent volunteers are needed on photo days.



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First Aid Courses

14-15 people confirmed for Sat. Nov 7, 2015. Everyone is asked to advertise the course (facebook, phone tree) and push for 20 participants.

Standard First Aid Course Nov.21,22

This course is required for licensed and non-licensed ECEs and Home daycare workers. It is a two day course at \$125.00. Let's push for as many participants as we can.

Belly Laughs

Tamara sorted and delivered clothing items to Belly Laughs. The staff were rude and ungrateful for her delivery. Tamara will write a feedback letter to Belly Laughs.

Bonanza Kids in Carleton Place is accepting children's items along with WeeBee and Kentfield Kids. Inquire into an account for the nursery school.

Thank you letters – Inquire into whether these letters have been sent.

6. Teacher Update

The Mon/Wed Group has presented some very challenging students. 20 students on Fridays is a lot. 16 would allow for a smooth running day. However 16 student may not allow for a second teacher.

Field Trips and Christmas Events

Great Halloween visit to the nursing home! The students are welcome back at Christmas.

Cedar Hill Tree Farm – Nov.30, Dec. 1- Cost of the trip is \$40. Students to pay \$2.00.

Santa's Visit Dec. 16, 17

Parents are asked to wrap a book for their child and drop it in the box in the hallway. The book should be labelled both inside and on the wrapping. Books need to be submitted by Dec. 10.

Licence Renewal

Teachers pay their license renewal.

7. Mom 2 Mom Sale



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A new date is required for the Fall M2M sale.

8. Parent Reps Update

Winter Clean-up

The clean-up will be done by the parents who did not help at the M2M sale and have not paid the \$100. fee.

Cleaning Duties and Helper Duties – new duties lists, created by Tara, to be posted in the classroom.

9. Newsletter

To be written by Angela and Margaret

Topics will include:

- Christmas events
- Snow day policy
- Holiday reminder

10. Christmas Parade

The nursery school will not have a float in the parade this year.

11. Website

Trial of DropBox/OneDrive in the new year.

Next meeting: Tuesday, December 1 at 7pm.