



Co-operative Nursery School of Almonte Inc.

www.almontenurseryschool.ca

MEETING MINUTES December 8, 2015

Present:

Tara Miller, Emily Fitzsimon, Angela Creamer, Holly Agnew, Courtney Freeman, Adriana White, Tamara Geddes, Christine LeClaire, Nicole Dunn, Mary Giles, Mike Apostoliuk, Margaret Vivian, Karen Klany, Tracy Ryan, Ashley Clouthier, Jodi Serge, Blanche Fleur Lavigne, Robyn Chartrand

Business Arising:

1. Ministry of Education License Changes

License Requirements: to be addressed in an Action Plan.

- a) To meet the staff/student ratio an additional member of staff or two parent volunteers will be necessary every day.
- b) All staff and volunteers must have current Criminal Record Check, Immunization Record and First Aid Certification.

2. Options to meet the License Changes

- a) Two volunteer parent helpers per day. The volunteer parent is required to submit a Criminal Record Check, Immunization Record and First Aid Certification. Many parents are unable to commit to an increased number of volunteer days.
- b) Hire a part-time staff member to cover Mon/Tues and parent volunteers to cover Wed/Thurs. Parents would be required to submit Criminal Record Check, Immunization Record and First Aid Certification. The cost of this option is approximately \$4200.
- c) Hire a full-time staff member to cover Mon/Tues/Wed/Thurs. Parent volunteers would provide snack and return at 11am to complete cleaning duties. The cost of this option would be approximately \$8500.



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3. Decision made by Parent Executive

The following decision is a temporary solution until June 2016.

A full-time staff member, Christine LeClaire, will be hired to cover Mon/Tues/Wed/Thurs. There will still be a daily parent volunteer who will provide a snack and complete cleaning duties. The volunteer is welcome to stay for the day provided that he/she has submitted the required paperwork (CRC and Immunization Record). A total fee of \$150.00 per child will be applied to help cover the salary of an additional staff member. Parents who are unable to pay the requested amount may apply to the county for a subsidy of \$15.00/day.

Fridays: Two parent helpers will be required on Fridays. The volunteers must submit all necessary paperwork.

Motion approved by all members of the Parent Executive.

4. Nicole to submit an Action Plan

5. Nicole to contact Health Unit regarding necessary immunizations for volunteers.

6. All parents to submit CRC. Twenty-seven CRCs are required by Monday December 14, 2015.